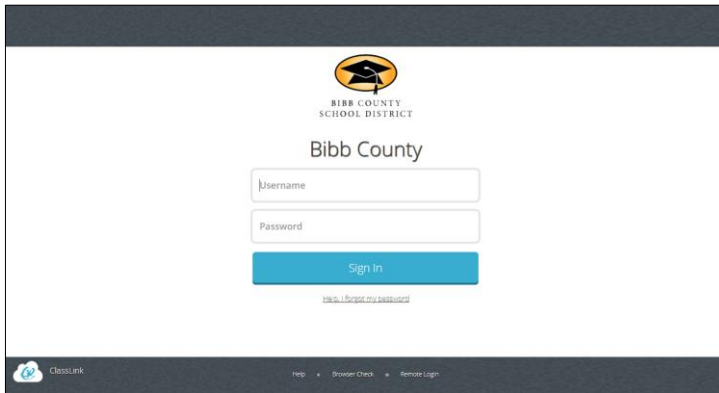


1. Sign In

Sign in with your AD (Active Directory) login. If you forget your password you can click on 'Help, I forgot my password' after you set it up in your profile settings.



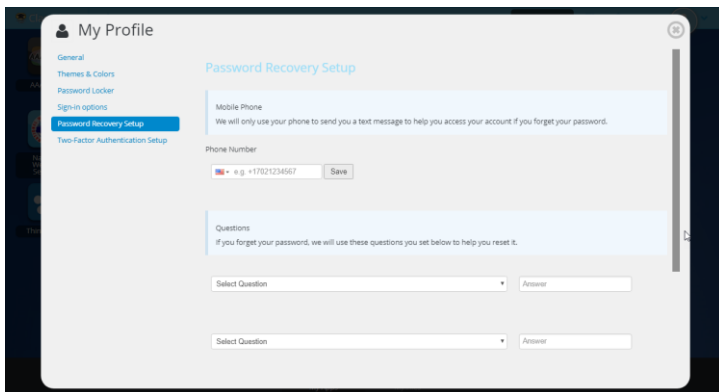
2. Profile Settings

Here is where you change your profile picture, themes & colors, access your password locker, sign in options, password recovery options and two-factor authentication setup.



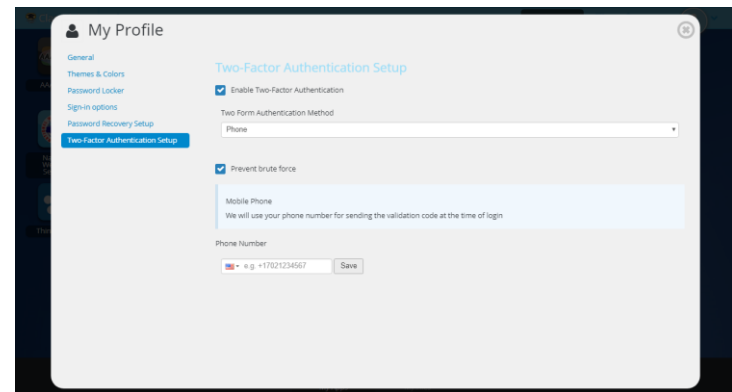
3. Password Recovery

Profile Settings > Password Recovery is where you setup your options to reset your AD password. You would then click 'Help I forgot my password' on your login in page if you forget your ClassLink password.



4. Two-Factor Authentication

Profile Settings > Two-Factor Authentication
Check Enable Two-Factor Authentication box. Select either phone or image from drop down box. Check Prevent brute force box. Enter your phone # or select an image.



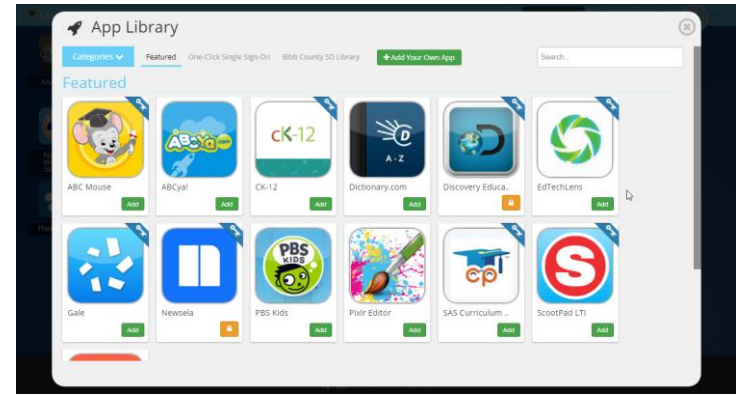
5. My Apps

The My Apps screen is where all of your online resources will be located. Enter your username and password once (if prompted) and ClassLink will remember it for you!



6. App Library

The library contains many educational resources to choose from. Click the Plus (+) on the top left of the My Apps screen. Click Add on any app to place it on your My Apps screen.



7. Update Applications Password

If needed, you can right click an app and choose 'Update Password' to update or change your stored password for your applications. This is if you have entered your password incorrectly or if something has changed/updated.



8. My Files

My Files > School Network allows you to access your school network drives from any device, any where, any time.

My Files > Manage Services > Connect allows you to connect your Cloud services in ClassLink to access all of your files in one location!

